

NWRE PTO CODE OF CONDUCT

Distinct responsibilities come with being a volunteer of a nonprofit organization. In your position, you have accepted an obligation to act in the best interests of the organization as a whole. All officers and members are expected to adhere carefully to the policies, goals and principles of the organization and to set an example of civic volunteerism. During your service to our organization and our community, these principles must be followed in order to remain on the PTO board for NWRE:

-Organizational goals before personal goals: Put the best interests of the entire program ahead of individual desires. We are here to serve all the children with quality programs. Remember your why. Remember why we are all here. We are here to work together for the betterment of our students, our school and our community. This is not about you.

-Don't complain about it, do something. Look for ways to improve the organization rather than pointing fingers. Negative comments about PTO business or members should never be aired on social media.

-Speak up when you have questions or disagree, but support the final decision of the organization: Once an issue has been discussed and decided, support it and defend it. We may make mistakes, but we do so in good faith with the best interests of all children at heart.

-Be a good ambassador. Look for opportunities to introduce yourself to parents and get them plugged in to the PTO. Ask for their input and invite them to help. Be open to all parents. Address rumors and misunderstandings. Ask complainers to help out. By being open and communicating, we can head off misunderstandings.

-Accept responsibility: Take on your share of the work. Do your best, ask for help and look for ways to improve prior practices. Work together. Work with and communicate with the rest of the board, committees and volunteers. We need to restrain egos and share ideas and responsibility.

-Think broadly: Look at problems from an organization-wide perspective. Focus on the best interests of all the children. Look for ways to draw on the expertise of our parents.

-Treat your colleagues respectfully: Give your colleagues the benefit of the doubt. They are volunteers just like you, doing their best to help build a quality PTO for our kids. Conflicts should focus on issues, not personalities or individuals. Courtesy goes a long way toward building harmony and cooperation.

-Know what's going on: Come to our meetings and stay connected with our events. Ask questions. Get answers. Keep your finger on the pulse of our organization. Talk to the teachers.

-Be professional. Everything that represents the PTO ultimately represents our school. You are an ambassador of our school. Take pride in your task, your PTO and your school. Everything you say, do, wear, publish should be done in a professional manner.

Thank you for your commitment to our PTO. The above Code of Conduct shall apply to all interactions including in-person interactions as well as online discussion spaces, social media sites, and other communication methods. Violations of the Code of Conduct will be reviewed by the executive board, and could result in removal from the board.

Parents, teachers, and students...working together to make great things happen at NWRE!

PTO Board Member

Date